



**CITY OF AUBURN**  
113 E. ELM STREET, AUBURN, MI 48611 (989)662-6761

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## **Regular City Commission Minutes for November 20<sup>th</sup>, 2023**

### **CALL TO ORDER:**

Auburn City Commission met at Auburn City Hall 113 E. Elm St. Auburn MI 48611, to hold the regular City Commission meeting. Mayor Kilbourn called the regular meeting to order at 7:00 P.M.

### **ROLL CALL:**

COMMISSIONERS PRESENT: R. Gwizdala, K. Charbonneau, S. Smith, L. Webb, J. Rahl, Mayor Kilbourn

COMMISSIONERS ABSENT: R. Putt

OTHERS PRESENT: David Haag, Bryna Schrouder, Steve VanTol, Mike Parent, Ron Janowicz, G. Warner, Sara Janowicz, Anne Janowicz.

### **MAYOR KILBOURN LED THE PLEDGE OF ALLEGIANCE**

Commissioners Rahl and Webb moved to excuse Commissioner Putt from tonight's meeting. Yeas 6, Nays 0. Motion Carried.

### **APPROVAL OF AGENDA**

Commissioners Rahl and Charbonneau moved to approve the agenda. Yeas: 6, Nays 0. Motion Carried.

### **CONSENT AGENDA**

Commissioners Webb and Rahl moved to approve the Consent Agenda as submitted. Yeas: 6, Nays 0. Motion Carried.

### **PUBLIC COMMENT**

Mayor Kilbourn opened Public Comment at 7:05 P.M.

Ron Janowicz had concerns regarding hours worked and if employees are using a time clock, and questioned if the Commissioners are reading their packets.

Gary Warner stated that it appears there is an in-house problem with checks and balances regarding the recent actions of the previous DPW Director and if it is being handled in-house that is a conflict of interest.

Sara Janowicz commented further on the actions of the DPW Director stating expense reports are not being filed properly and what steps are being taken with the current staff to improve this.

Anne Janowicz questioned if the minutes could be added to the website and if they could be more transparent. Anne would also like to see the Commission consider getting a police department in the City again.

Mayor Kilbourn closed Public Comment at 7:29 P.M.

### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

##### **A. Audit**

Richard Nihart with Gabridge and Company presented the 2023 Audit to the City Commission. Commissioners Rahl and Charbonneau moved to receive the audit as submitted. Roll Call Vote: Yeas, Commissioner Webb, Commissioner Rahl, Commissioner Smith, Commissioner Charbonneau, Commissioner Gwizdala, Mayor Kilbourn. Nays, none. Motion Carried.

##### **B. ARPA Funds**

City Administrator David Haag presented ideas for what to spend the ARPA funds on. (Road seal repairs, street sweeper repairs, new roof on pavilion, electronic gate, pump station fencing, valves, clamps and supplies, AED equipment and training). Commissioners Rahl and Smith moved to amend the purchase of the electronic gate and move the funds to the purchases of the AED equipment, with the rest of the items being approved. Roll Call Vote: Yeas, Commissioner Webb, Commissioner Rahl, Commissioner Smith, Commissioner Charbonneau, Commissioner Gwizdala, Mayor Kilbourn. Nays, none. Motion Carried.

##### **C. Playscape**

Commissioner Rahl and Smith moved to approve the sum of \$8,425 and award that to the local contractor for demolition of the playscape. Roll Call Vote: Yeas, Commissioner Webb, Commissioner Rahl, Commissioner Smith, Commissioner Charbonneau, Commissioner Gwizdala, Mayor Kilbourn. Nays, none. Motion Carried.

**D. Street Sweeper**

City Administrator David Haag stated the ARPA Funds that the Commission just approved will take care of the Street Sweeper expenses.

City Administrator David Haag stated there is insurance claims on the chipper and truck, the repairs will cost \$13,598.

Commissioners Charbonneau and Rahl moved to authorize the repairs for the Chipper and truck with the insurance proceeds.

Roll Call Vote: Yeas, Commissioner Webb, Commissioner Rahl, Commissioner Smith, Commissioner Charbonneau, Commissioner Gwizdala, Mayor Kilbourn. Nays, none. Motion Carried.

**DEPARTMENT REPORTS**

**A. Administrator Report, DDA Report**

Commissioners Rahl and Smith moved to approve the department reports as submitted. Yeas: 6, Nays 0. Motion Carried.

**FINANCIALS**

Commissioners Charbonneau and Smith moved to approve the financials as submitted. Roll Call Vote: Yeas, Commissioner Smith, Commissioner Gwizdala, Commissioner Webb, Commissioner Charbonneau, Commissioner Rahl, Mayor Kilbourn. Nays, none.

Motion Carried.

**PUBLIC COMMENT**

Mayor Kilbourn opened public comment at 8:48 P.M

Mike Parent stated the deputies really need to be looking for abandoned cars, and questioned if the City follows the Ordinance on blight.

Sara Janowicz asked when the voting will be for the apartment complex.

Annie Janowicz questioned when the City does brush pickup and if the City could communicate more on the website and Facebook.

Mayor Kilbourn closed Public Comment at 8:53 P.M

**ADJOURNMENT**

Mayor Kilbourn adjourned the meeting at 9:01 P.M.

Recorded by Clerk: Bryna Schrouder

**X**

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Bryna Schrouder  
City Clerk

