

# Rezoning or Zoning Text Amendment Application

Persons having an interest, by ownership or option to purchase, in property affected by a proposed rezoning (i.e., zoning map amendment) or ordinance text amendment may submit this application to the City of Auburn Clerk for consideration by the Planning Commission and City Commission.

A request to amend the zoning ordinance is considered by the Planning Commission, which recommends action to the City Commission, who is ultimately responsible for acting on the request. In addition, the Planning Commission shall hold a public hearing and provide notice of the public hearing to consider the request at least 15 days before the hearing in a newspaper of general circulation and via mail to property owners within 300 feet of the subject property, as well as other entities. For a full description of the City of Auburn rezoning process, please see section 154.153 of the City of Auburn Zoning Ordinance.

Along with this application, applicants must submit:

- A \$700 non-refundable application fee.
- A \$1,000 deposit into an outside consultant escrow account (a portion of this charge may be refundable or additional fees may be applicable).

## Applicant/Developer Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## Property Owner Information (If Different)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## Property Information

Property Address: \_\_\_\_\_

Parcel ID (Tax ID Number): \_\_\_\_\_ Current Zoning: \_\_\_\_\_

Current Use of Property: \_\_\_\_\_

**Rezoning Request**

**Requested Zoning:** \_\_\_\_\_ **Proposed Use:** \_\_\_\_\_

Please address the following questions:

1. Is the requested rezoning in compliance with the City of Auburn Master Plan, or was there evidence of a mistake in the plan?

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2. Have changes in conditions or city policy occurred since the Master Plan was adopted that are relevant to the rezoning?

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3. Can the property be reasonably used as it is currently zoned?

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4. Does the requested zoning represent the most suitable alternative zoning classification based on the Master Plan?

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The undersigned do hereby make an application to the City of Auburn Planning Commission for a rezoning (map amendment) to the zoning ordinance.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Property Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Text Amendment Request**

**Zoning Ordinance Section(s) to be Amended:** \_\_\_\_\_

**Please describe the proposed amendment(s) below or attach a separate sheet:**

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Please address the following questions related to the requested text amendment.

1. Is the change necessary to clarify a provision of the ordinance?

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2. Is the change necessary to clarify a mistake in the ordinance?

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3. Is the change necessary to implement a goal or policy from the Master Plan?

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4. Is the change necessary to improve administration of the ordinance or to better serve the community?

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5. Is the requested amendment in compliance with the City of Auburn Master Plan, or was there evidence of a mistake in the plan?

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6. Have changes in conditions or city policy occurred since the Master Plan was adopted that are relevant to the amendment?

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City of Auburn  
Zoning Ordinance Amendment

The undersigned do hereby make an application to the City of Auburn Planning Commission for a text amendment to the zoning ordinance.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Property Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**COMPLETED APPLICATIONS MUST BE RETURNED TO:  
AUBURN CITY HALL 113 E. ELM ST. AUBURN, MI 48611  
HOURS: 8:30AM TO 4:30PM, MONDAY – THURSDAY**

**FOR QUESTIONS CONTACT JASON BALL WITH ROWE PROFESSIONAL SERVICES  
COMPANY AT 810-341-7500 OR JBALL@ROWEPC.COM**