

CITY OF AUBURN

113 E. Elm, Auburn MI 48611

Regular City Commission Minutes

April 15, 2019

**CALL TO ORDER:**

Auburn City Commission met at City Hall building, 113 E. Elm Street, Auburn. Mayor Kilbourn called the regular meeting to order at 7:00 p.m.

**ROLL CALL:**

COMMISSIONERS PRESENT: D. Nease, J. Rahl, J. Dzurka, R. Williams, G. Warner, K. Charbonneau, L. Kilbourn

COMMISSIONERS ABSENT: None.

OTHERS PRESENT: David Haag, Steve VanTol, Bryna Mieske, Stacy Weiss, Judy Volk, Ashlie House, Misty Michelle, Deputy Box.

**MAYOR KILBOURN LED THE PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

J. Rahl/ D. Nease moved to approve the agenda as submitted for April 15, 2019. Yeas 7, Nays 0. Motion Carried.

**APPROVAL OF MINUTES FOR MARCH 18, 2019**

D. Nease/ J. Dzurka moved to approve the March 18, 2019 Regular City Commission minutes. Yeas 7, Nays 0. Motion Carried.

**CONSENT AGENDA**

**DDA FEBRUARY MINUTES, DDA MARCH MINUTES** J. Dzurka/ J. Rahl moved to approve the Consent Agenda as submitted. Yeas 7, Nays 0. Motion Carried.

**PUBLIC COMMENT**

Mayor Kilbourn opened Public Comment at 7:03 P.M.

Misty Michelle spoke on behalf of the Chamber of Commerce in regards to submitting their application for Founders Fest, with the date being September 21 2019.

Public Comment was closed at 7:05 P.M.

**UNFINISHED BUSINESS**

## **NEW BUSINESS**

### **A. Public Hearing- Special Assessments**

Mayor Kilbourn opened the Public Hearing at 7:06 P.M.

The City of Auburns Deputy Treasurer Stacy Weiss explained to the Commissioners as to why the following properties will be assessed to summer 2019 taxes.

Mayor Kilbourn closed the Public Hearing at 7: 06 P.M.

D. Nease/ J. Dzurka moved to approve the 2019 Special Assessments with exception of 123 E. Midland Rd. Roll Call Vote: Yeas: G. Warner, K. Charbonneau, J. Rahl, D. Nease, L. Kilbourn, J. Dzurka, and R. Williams. Nays: none. Motion Carried.

### **B. Notification System**

Stacy Weiss presented the Commission with a notification system.

### **C. Park Scheduling Guidelines**

Some concerns were arising with both pavilions being rented at the same time, when one event is a large community event and the other event is a small family gathering. The Commission agreed it would be fair to give a full refund to both small events that are taking place the same day as the Car Show and Founders Fest.

#### **1. Saginaw Rods & Classics Car Show**

J. Dzurka/ G. Warner moved to approve the Saginaw Rods & Classics Car Show at the Auburn Park. Yeas 7, Nays 0. Motion Carried.

#### **2. Founders Fest (name to be determined)**

D. Nease/ K. Charbonneau moved to approve the Founders Fest. Yeas 7, Nays 0. Motion Carried.

### **D. Budget**

D. Haag presented the Commission with the budget amendments. J. Dzurka/ K. Charbonneau moved to approve the budget amendments. Roll Call Vote: Yeas: K. Charbonneau, J. Dzurka, G. Warner, L. Kilbourn, D. Nease, R. Williams, J. Rahl. Nays: none. Motion Carried.

### **E. DPW Positions**

D. Haag shared with the Commission that there has been interviews taking place and there are also a couple of candidates for the DPW Crew position. D. Haag would like to see the candidates go through Bay Tech before making them full time with the City of Auburn. D. Haag also expressed how he would like to see Ashlie House as the new DPW Supervisor. J. Rahl/ G. Warner moved to support David Haag with the decision of Ashlie House becoming the new DPW Supervisor. Yeas 7, Nays 0. Motion Carried.

## **DEPARTMENT REPORTS**

### **A. ADMINISTRATIVE REPORT**

J. Rahl/ D. Nease moved to approve the Administrative Report. Yeas 7, Nays 0. Motion Carried.

R. Williams/ D. Nease moved to support the \$8,190 for I.T. Right in the replacement of hardware and software.

### **B. DPW DIRECTORS REPORT**

K. Charbonneau/ J. Dzurka moved to approve the DPW Directors Report. Yeas 7, Nays 0. Motion Carried.

**DDA DIRECTORS REPORT**

D. Nease/ J. Rahl moved to approve the DDA Directors Report. Yeas 7, Nays 0. Motion Carried.

**FARM MARKET REPORT**

J. Rahl/ J. Dzurka moved to approve the Farm Market Report. Yeas 7, Nays 0. Motion Carried.

**FINANCIALS**

J. Rahl/ D. Nease moved to approve the financials. Roll Call Vote: Yeas: R. Williams, D. Nease, J. Rahl, J. Dzurka, G. Warner, K. Charbonneau, L. Kilbourn. Nays: none. Motion Carried.

**PUBLIC COMMENT**

No public comment was made.

**MAYOR AND COMMISSIONERS COMMENTS**

J. Rahl, J. Dzurka, R. Williams, L. Kilbourn, D. Nease, G. Warner and K. Charbonneau wanted to say congratulations and good luck to Ashlie house on becoming the new DPW Supervisor. G. Warner gave the Commission an update on the Township Code Authority meetings. J. Rahl wanted to thank Judy for all of her help with the budget. R. Williams would like to consider having the entire town converted to LED lighting. L. Kilbourn wanted to also thank the staff for all the excellent work that they do.

**ADJOURNMENT**

Mayor Kilbourn moved to adjourn the meeting at 8:45 P.M.

Recorded by Clerk

Bryna Mieske

Clerk\_\_\_\_\_