

CITY OF AUBURN

113 E. Elm, Auburn MI 48611

Regular City Commission Minutes

March 18, 2019

CALL TO ORDER:

Auburn City Commission met at the City hall building, 113 E. Elm Street, Auburn. Mayor Kilbourn called the regular meeting to order at 7:00 P.M.

ROLL CALL:

COMMISSIONERS PRESENT: G. Warner, K. Charbonneau, D. Nease, R. Williams, J. Rahl, J. Dzurka, L. Kilbourn.

COMMISSIONERS ABSENT: None

OTHERS PRESENT: Ashlie House, Steve VanTol, Dave Haag, Bryna Mieske, Stacy Weiss, Jere Stein, Vaughn Begick, Misty Michelle, Norman Adams, Samantha Kunz.

MAYOR KILBOURN LED THE PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

R. Williams/ K. Charbonneau moved to approve the agenda as submitted for March 18, 2019. Yeas 7, Nays 0. Motion Carried.

APPROVAL OF MINUTES FOR FEBRUARY 11, 2019 AND SPECIAL MEETING MINUTES FEBRUARY 20, 2019

D. Nease/ J. Dzurka moved to approve the February 11, 2019 Regular City Commission Minutes, and February 20, 2019 Special Meeting Minutes. Yeas 7, Nays 0. Motion Carried.

CONSENT AGENDA

FARM MARKET JANUARY MINUTES, FARM MARKET FEBRUARY MINUTES, LIONS 9TH ANNUAL TAG DAY DRIVE, 2019 COLOR RUN.

J. Rahl/ D. Nease moved to approve the Consent Agenda as submitted. Yeas 7, Nays 0. Motion Carried.

PUBLIC COMMENT

Mayor Kilbourn opened Public Comment at 7:05 P.M.

Samantha Kunz and Misty Michelle with the Chamber of Commerce asked the Commission Board to review the idea of a festival in downtown Auburn to celebrate Auburn's history.

Bay County Road Commissioner Vaughn Begick presented the City Commission with an update on matters occurring in Bay County.

Norman Adams wanted to thank the City Commission for such a beautiful facility (Farm Market Pavilion). Norman also stated some concerns he had regarding the area by the Farm Market Pavilion.

Stacy Weiss wanted to thank the Commission for their support.

Public Comment was closed at 7:30 p.m.

UNFINISHED BUSINESS

NEW BUSINESS

A. BLUE CROSS BLUE SHIELD- RENEWAL

J. Rahl/ J. Dzurka moved to continue with the current healthcare program, where the City will pick up 100% of the premium for the full time employees. Roll Call Vote: Yeas: D. Nease, K. Charbonneau, G. Warner, J. Rahl, R. Williams, L. Kilbourn, J. Dzurka. Nays: none. Motion Carried.

B. BLUE CROSS BLUE SHIELD RESOLUTION 2019-05

R. Williams/ D. Nease moved to approve the Blue Cross Blue Shield Resolution 2019-05 to adopt the annual exemption option. Roll Call Vote: Yeas: J. Rahl, R. Williams, J. Dzurka, D. Nease, L. Kilbourn, G. Warner, K. Charbonneau. Nays: none. Motion Carried.

C. POLICY MANUAL

David Haag presented a few policy changes to the City Commission.

D. Nease/ R. Williams moved to amend the changes to the policy manual as D. Haag outlined as well as the Commission has requested as follows: Call in pay minimum of 2 hours at time in a half pay. Call Ins that fall on Sundays or holidays will be considered as double time. The City of Auburn shall provide uniforms to the D.P.W Superintendent and the D.P.W. Employees. A maximum of 40 hours can be rolled over to the next calendar year for vacation time. An employee who does not participate in the City's health insurance coverage and instead receive a monthly health care stipend of 20% of the monthly premium of what the health insurance coverage would have cost. Roll Call Vote: Yeas: R. Williams, J. Rahl, J. Dzurka, D. Nease, L. Kilbourn, G. Warner, K. Charbonneau. Nays: none. Motion Carried.

D. BRUSH CHIPPING POLICY

J. Rahl/ D. Nease moved to approve the updated brush chipping policy as follows: Brush will be picked up every week in April, May, September, and October. In June, July, and August brush shall be picked up every other week. Yeas 7, Nays 0. Motion Carried.

E. CLERK AND TREASURER CLASSES

D. Nease/ G. Warner moved to approve the Clerk and Treasurer Conferences and training courses. Yeas 7, Nays 0. Motion Carried.

F. HOLD A PUBLIC HEARING FOR SPECIAL ASSESSMENTS

R. Williams/ J. Rahl moved to hold a Public Hearing at the next Regular City Commission meeting April 15, 2019 for the Special Assessments. Yeas 7, Nays 0. Motion Carried.

G. WATER SUPERINTENDENT

D. Nease/ J. Rahl moved to appoint Ashlie House as the City of Auburn Water Superintendent. Yeas 7, Nays 0. Motion Carried.

H. MERS

D. Haag discussed changes occurring with MERS.

I. ROADS

D. Nease/ J. Dzurka moved to approve Resolution No. 2019-06 for the resurfacing of Midland road in the asking amount of \$250,000. Roll Call Vote: Yeas: J. Rahl, D. Nease, L. Kilbourn, K. Charbonneau, G. Warner, J. Dzurka, R. Williams. Nays: None. Motion Carried.

D. Nease/ J. Rahl moved to approve Resolution No. 2019-07 for the resurfacing Hemingway Street, Macomber Street, Grant Street, and Nobel Street in the asking amount up to \$250,000. Roll Call Vote: Yeas: L. Kilbourn, J. Rahl, J. Dzurka, R. Williams, G. Warner, K. Charbonneau, D. Nease. Nays: None. Motion Carried.

DEPARTMENT REPORTS

A. ADMINISTRATIVE REPORT

J.Rahl/ J. Dzurka moved to approve the Administrative Report. Yeas 7, Nays 0. Motion Carried.

B. DPW DIRECTORS REPORT

K. Charbonneau/ J. Dzurka moved to approve the DPW Directors Report. Yeas 7, Nays 0. Motion Carried. R. Williams/ J. Dzurka moved to approve the DPW Directors recommendation to reimburse a property owner who fixes their own mailbox in the amount of \$25.00-\$35.00. Yeas 7, Nays 0. Motion Carried. R. Williams/ D. Nease moved to enter into a contract with Verizon wireless for fleet monitoring and individual cellphones for the DPW employees. Roll Call Vote: Yeas: R. Williams, J. Dzurka, J. Rahl, D. Nease, L. Kilbourn, G. Warner, K. Charbonneau. Nays: None. Motion Carried.

DDA DIRECTORS REPORT

J.Dzurka/J. Rahl moved to approve the DDA Directors Report. Yeas 7, Nays 0. Motion Carried.

FARM MARKET REPORT

J.Dzurka/ D. Nease moved to approve the Farm Market Report. Yeas 7, Nays 0. Motion Carried.

FINANCIALS

J.Rahl/ D. Nease moved to approve the financials. Roll Call Vote: Yeas: K. Charbonneau, R. Williams, J. Dzurka, D. Nease, G. Warner, J. Rahl, L. Kilbourn. Nays: None. Motion Carried.

PUBLIC COMMENT

Jere Stein requested to go into closed session for an exit interview.

J. Dzurka/ J. Rahl moved to go into a closed session per MCL 15.268a at 9.56 p.m. Roll Call Vote: Yeas: J. Rahl, R. Williams, J. Dzurka, K. Charbonneau, G. Warner, D. Nease, L. Kilbourn. Nays: None. Motion Carried.

MAYOR AND COMMISSIONERS COMMENTS

J. Rahl stated as the commission they need to make the situation better for all employees. Also that we should look into an alert system for the commissioners and staff. J. Dzurka mentioned that the minutes needed to be added to the website. R. Williams stated that we need to get a laborer in the field. K. Charbonneau state we should send a letter for an inoperable truck in a resident's yard. L. Kilbourn

wanted to thank the staff. L. Kilbourn also expressed to the commissioners that they may need to possibly speak with the attorney regarding the property on Elm Street and Park Street.

ADJOURNMENT

K. Charbonneau/ J. Rahl moved to adjourn at 10:36 p.m. Yeas 7, Nays 0. Motion Carried.

Recorded by Clerk

Bryna Mieske

Clerk _____