

CITY OF AUBURN  
113 E. Elm St. Auburn MI 48611  
Regular City Commission Minutes  
March 21<sup>st</sup>, 2022

**CALL TO ORDER:**

Auburn City Commission met at Auburn City Hall 113 E. Elm St. Auburn MI 48611, to hold the regular City Commission meeting. Mayor Pro Tem Dzurka called the regular meeting to order at 7:02 P.M.

**ROLL CALL:**

COMMISSIONERS PRESENT: L. Webb, R. Gwizdala, K. Charbonneau, J. Rahl, G. Warner, L. Kilbourn

COMMISSIONERS ABSENT: J. Dzurka

OTHERS PRESENT: David Haag, Bryna Mieske, Ashlie House, Mike Parent, Ron Janowicz.

**MAYOR KILBOURN LED THE PLEDGE OF ALLEGIANCE**

Commissioners Rahl and Charbonneau moved to excuse Commissioner Dzurka from tonight's meeting. Yeas 6, Nays 0. Motion Carried.

**APPROVAL OF AGENDA**

Commissioners Charbonneau and Rahl moved to approve the agenda as submitted. Yeas: 6, Nays 0. Motion Carried.

**CONSENT AGENDA**

*Regular City Commission Minutes February 14<sup>th</sup>, 2022, DDA February Minutes, Auburn Williams Rec Board January Minutes, UCR Report, DDA Reappointments to expire 2026 (Mary Williams, Chard Fournier, Pam Hagen), Planning and Zoning Reappointments to expire 2026 (Melody Raab, Kathy Kilbourn), Resolution 2022-01 Waiver of Penalty, Resolution 2022-02 Charitable Contribution, Resolution 2022-03 Poverty Exemption.*

Commissioners Rahl and Charbonneau moved to approve the Consent Agenda as submitted. Yeas: 6, Nays 0. Motion Carried.

**PUBLIC COMMENT**

Mayor Kilbourn opened Public Comment at 7:05 P.M.

Residents Ron Janowicz and Michael Parent stated some concerns regarding cutting the trees down within the City and the speed limit needing to be monitored better.

Mayor Kilbourn Closed Public Comment at 7:15 P.M.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**A. RFP- Park Path**

City Administrator David Haag Discussed the RFP'S for the park path which is required by an engineer for the DNR Trust Fund Grant.

Commissioners Rahl and Charbonneau moved to grant Rowe to provide engineering services for the park path in the amount of \$21,700. Roll Call Vote: Yeas, Commissioner Gwizdala, Commissioner Webb, Commissioner Charbonneau, Commissioner Rahl, Commissioner Warner, Mayor Kilbourn. Nays: none. Motion Carried.

**B. City Logo**

The City Commission decided to place the four City Logos on the City Facebook page as a poll to get the residents opinion.

**C. Zoning Administration**

City Administrator David Haag discussed the importance of attending the Planning and Zoning meeting as Rowe engineering will be at the meeting discussing new developments in the City. David Haag also shared the new zoning violation complaint form with the City Commission. Mayor Kilbourn expressed the importance of using Rowe Engineering as the City's Zoning Administrator. Commissioner Warner stated the City could consider hiring a Zoning Enforcement Officer.

**D. Budget Amendments**

City Administrator David Haag went over the budget amendments needing approval.

Commissioners Rahl and Charbonneau moved to approve the budget amendments as submitted. Roll Call Vote: Yeas, Commissioners Rahl, Charbonneau, Gwizdala, Webb, Mayor Kilbourn. Nays, Commissioner Warner. Motion Carried.

## DEPARTMENT REPORTS

### A. Administrator Report, DPW Directors Report, DDA Report

Commissioners Rahl and Webb moved to approve the Department Reports as submitted. Yeas 6, Nays 0. Motion Carried.

### FINANCIALS

Commissioners Rahl and Charbonneau moved to approve the Financials. Roll Call Vote, Yeas: Commissioners Charbonneau, Rahl, R. Gwizdala, L. Webb, G. Warner, Mayor Kilbourn. Nays: none. Motion Carried.

### PUBLIC COMMENT

Mayor Kilbourn opened Public Comment at 7:50 P.M.

Resident Ron Janowicz questioned if the DDA pays for snow plowing the sidewalks on the main roads. Resident Michael Parent questioned if the City employees found out who threw the nails down at the park.

Mayor Kilbourn closed Public Comment at 7:59 P.M.

### ADJOURNMENT

Mayor Kilbourn adjourned the meeting at 8:13 P.M.

Recorded by Clerk  
Bryna Mieske

Clerk Bryna Mieske