

CITY OF AUBURN  
113 E. Elm St. Auburn MI 48611  
Regular City Commission Minutes  
January 10<sup>th</sup>, 2022

**CALL TO ORDER:**

Auburn City Commission met at Auburn City Hall 113 E. Elm St. Auburn MI 48611, to hold the regular City Commission meeting. Mayor Kilbourn called the regular meeting to order at 7:06 P.M.

**ROLL CALL:**

COMMISSIONERS PRESENT: L. Kilbourn, K. Charbonneau, J. Dzurka, J. Rahl, G. Warner,

COMMISSIONERS ABSENT: R. Gwizdala, L. Webb

OTHERS PRESENT: David Haag, Bryna Mieske, Ashlie House, Tim Hinman.

**MAYOR KILBOURN LED THE PLEDGE OF ALLEGIANCE**

Commissioners Rahl and Charbonneau moved to excuse Commissioners Gwizdala and Webb from tonight's meeting. Yeas 5, Nays 0. Motion Carried.

**APPROVAL OF AGENDA**

Commissioner Dzurka and Rahl moved to approve the agenda as submitted. Yeas: 5, Nays 0. Motion Carried.

**APPROVAL OF MINUTES for December 20<sup>th</sup>, 2021 Regular City Commission Minutes.**

Commissioner Warner stated the number of Commission Nays under City Policies needed to be changed due to it totaling 9 votes. Commissioners Dzurka and Charbonneau moved to approve the Regular City Commission Minutes from December 20<sup>th</sup> 2021 as amended. Yeas: 5, Nays 0. Motion Carried.

**CONSENT AGENDA**

None.

**PUBLIC COMMENT**

Mayor Kilbourn opened Public Comment at 7:09 P.M.

No public comment was made.

Mayor Kilbourn Closed Public Comment at 7:10 P.M.

**UNFINISHED BUSINESS**

**PUBLIC HEARING**

**A. Pilot Ordinance**

Mayor Kilbourn opened the Public Hearing for the Pilot Ordinance at 7:10 P.M.

Commissioner Charbonneau asked if this applied to Deshano's property on Garfield?

Mayor Kilbourn closed the Public Hearing at 7:12 P.M.

Commissioners Rahl and Dzurka moved to approve the revised Pilot Ordinance as submitted. Roll Call Vote, Yeas: Rahl, Dzurka, Warner, Charbonneau, Kilbourn. Nays: none. Motion Carried.

**NEW BUSINESS**

**A. Utilities**

Tim Hinman with the Econo lodge disputed the hotels utility bill. DPW Director Ashlie House discussed the documents that were provided in the utility workshop held on January 5<sup>th</sup>, 2022. Commissioners Dzurka and Charbonneau moved to deny the Econo lodge Utility bill appeal based upon the findings from the DPW Director from the July 8<sup>th</sup> Utility bill. Yeas 5, Nays 0. Motion Carried.

Commissioner Rahl and Dzurka moved to forgive up too \$4,500 for address 323 S. Auburn Rd. due to the turnover of ownership of the home. Roll Call Vote, Yeas: Rahl, Dzurka, Charbonneau, Kilbourn. Nays: Warner. Motion Carried.

Commissioner Rahl and Charbonneau moved to allow the DPW Director and City Administrator to negotiate bills of \$2,500 or less, anything above \$2,500 will be brought to the City Commission for review and decision. Roll Call Vote, Yeas: Rahl, Charbonneau, Kilbourn, Dzurka. Nays: Warner. Motion Carried.

**B. Signs**

Commissioners Charbonneau and Dzurka moved to approve speed limit signs on the West side of the School Zone to bump traffic speed back up to 30 mph. Yeas: 5, Nays 0. Motion Carried.

Commissioners Rahl/ Dzurka moved to approve no parking signs during School Hours of 2-4 P.M. on the East side of Moll Street. Roll Call Vote: Yeas: K. Charbonneau, J. Rahl, J. Dzurka, L. Kilbourn, G. Warner. Nays: 0. Motion Carried.

**C. Park Issues**

Commissioner Warner had asked the DPW Director and City Administrator a variety of questions in regard to the park and the parks maintenance.

**D. City Administrator Evaluation**

City Administrator David Haag requested a closed session to review his evaluation per Michigan Act 267 of 1976 15.268 sec 8.1a.

Commissioners Rahl/ Dzurka moved to go into a closed session per David Haag's request for a closed session to review his evaluation per Michigan Act 267 of 1976 15.268 sec 8.1a. Yeas: 5, Nays 0. Motion Carried.

Commissioners Rahl/ Dzurka moved to come out of the closed session. Yeas: 5, Nays 0. Motion Carried.

Commissioners Rahl/ Dzurka moved to accept the evaluation report for David Haag as he is doing a good job and the Commission should consider a proposed raise in the coming months. Yeas: 5, Nays 0. Motion Carried.

**DEPARTMENT REPORTS**

**A. Administrator Report**

Commissioners Charbonneau/ Dzurka moved to approve the Administrators Report. Yeas: 5, Nays: 0. Motion Carried.

**B. DPW Directors Report**

Commissioners Dzurka/ Rahl moved to approve the DPW Directors Report. Yeas: 5, Nays: 0. Motion Carried.

**DDA Directors Report**

No Report.

**FINANCIALS**

Commissioners Rahl and Dzurka moved to approve the Financials. Roll Call Vote, Yeas: K. Charbonneau, J. Rahl, J. Dzurka, L. Kilbourn, G. Warner. Nays: 0. Motion Carried.

**PUBLIC COMMENT**

Mayor Kilbourn opened Public Comment at 9:13 P.M.

No public comment was made.

Mayor Kilbourn closed Public Comment at 9:13 P.M.

**ADJOURNMENT**

Mayor Kilbourn adjourned the meeting at 9:15 P.M.

Recorded by Clerk  
Bryna Mieske

Clerk

