

CITY OF AUBURN

113 E. Elm, Auburn MI 48611

Regular City Commission Minutes

June 17, 2019

CALL TO ORDER:

Auburn City Commission met at the City Hall Building, 113 E. Elm Street, Auburn. Mayor Kilbourn called the regular meeting to order at 7:00 P.M.

ROLL CALL:

COMMISSIONERS PRESENT: K. Charbonneau, G. Warner, J. Dzurka, R. Williams, L. Kilbourn

COMMISSIONERS ABSENT: D. Nease, J. Rahl

OTHERS PRESENT: David Haag, Steve VanTol, Bryna Mieske, Ashlie House, Ann Machelski

MAYOR KILBOURN LED THE PLEDGE OF ALLEGIANCE

R. Williams/ K. Charbonneau moved to excuse D. Nease and J. Rahl from tonight's meeting. Yeas 5, Nays 0. Motion Carried.

APPROVAL OF AGENDA

J. Dzurka/ K. Charbonneau moved to approve the agenda as submitted. Yeas 5, Nays 0. Motion Carried.

APPROVAL OF MINUTES FOR MAY 20, 2019 AND SPECIAL WORKSHOP MINUTES JUNE 3, 2019

R. Williams/ J. Dzurka moved to approve the May 20, 2019 and June 3, 2019 Minutes, Yeas 5, Nays 0. Motion Carried.

CONSENT AGENDA

AUBURN CORNFEST 5K, UCR REPORT, FIRST QUARTER BAY COUNTY WATER AND SEWER REPORT, AUBURN/ WILLIAMS REC BOARD MAY MINUTES, CHECK REPORT, ANNUAL BUDGET REPORT, AND TREASURER REPORT, DDA MAY MINUTES.

K. Charbonneau/ J. Dzurka moved to approve the consent agenda as submitted. Yeas 5, Nays 0. Motion Carried.

PUBLIC COMMENT

Mayor Kilbourn opened Public Comment at 7:03 P.M.

Ann Machelski shared a concern regarding the speed of traffic on Price Street. Ann stated she would like to see a stop sign at Church Street and Price Street to help with the speed of traffic.

A traffic study will be conducted to see if a stop sign would work best at the corner of Church Street and Price Street.

Mayor Kilbourn closed Public Comment at 7:09 P.M.

PUBLIC HEARING

A. Water and Sewer Rates

Mayor Kilbourn opened the Public Hearing at 7:10 P.M.

City Administrator David Haag presented a summary of what the new water and sewer rates will be.

Mayor Kilbourn Closed the Public Hearing at 7:12 P.M.

R. Williams/ K. Charbonneau moved to adopt the water and sewer rates. Roll Call Vote: Yeas: J. Dzurka, R. Williams, L. Kilbourn, G. Warner, K. Charbonneau. Nays: none. Motion Carried,

B. 2019-2020 Fiscal Year Budget

Mayor Kilbourn opened the Public Hearing at 7:14 P.M.

City Administrator David Haag presented a summary of the 2019-2020 Fiscal Year Budget.

Mayor Kilbourn closed the Public Hearing at 7:15P.M.

UNFINISHED BUSINESS

A. Part Time Employee Benefits

The Commission discussed the part time employee benefits. The Commission decided permanent, part-time employees are eligible for 10 personal days per calendar year after 90 days. An additional day will be added at the anniversary of employment of the second, third, fourth and fifth years worked accumulating 14 personal day's total. There will be no cash value for personal days. Personal days must be used if taking more than 4 hours of personal time. Discretion will be up to the City Administrator for personal days used to cover 1-3 hours of personal time. A maximum of 40 personal time hours may be rolled into the next year. Permanent part time employees are not eligible for holiday pay. The Commission asked that this be updated in the personnel manual and put on the agenda for the July 15, 2019 regular City Commission meeting.

NEW BUSINESS

A. Budget Amendments and Resolution 2018-2019

R. Williams/ J. Dzurka moved to approve the Budget Amendments and Resolution 2019-08 for Fiscal Year 2018-2019. Roll Call Vote: Yeas: K. Charbonneau, R. Williams, J. Dzurka, L. Kilbourn, G. Warner. Nays: none. Motion Carried.

B. Resolution Adopting 2019-2020 Fiscal Year Budget

J. Dzurka/ K. Charbonneau moved to adopt the 2019-2020 Fiscal Year Budget Resolution 2019-09. Roll Call Vote: Yeas: R. Williams, J. Dzurka, K. Charbonneau, G. Warner, L. Kilbourn. Nays: none. Motion Carried.

C. Tax/ Utility Dispute

R. Williams/ G. Warner moved to deny the tax and utility dispute. Yeas 5, Nays 0. Motion Carried.

DEPARTMENT REPORTS

A. Administrative Report

J. Dzurka/ G. Warner moved to approve the Administrative Report. Yeas 5, Nays 0. Motion Carried.

B. DPW Directors Report

J. Dzurka/ K. Charbonneau moved to approve the DPW Directors Report. Yeas 5, Nays 0. Motion Carried.

C. DDA Directors Report

J. Dzurka/ K. Charbonneau moved to approve the DDA Directors Report. Yeas 5, Nays 0. Motion Carried.

FINANCIALS

R. Williams/ K. Charbonneau moved to approve the Financials. Roll Call Vote: Yeas: L. Kilbourn, R. Williams, J. Dzurka, G. Warner, K. Charbonneau. Nays: none. Motion Carried.

PUBLIC COMMENT

Mayor Kilbourn opened Public Comment at 8:01 P.M.

Steve VanTol wanted to inform the Commission that he would be out of the county for a few weeks.

Mayor Kilbourn closed Public Comment at 8:08 P.M.

MAYOR AND COMMISSIONERS COMMENTS

K. Charbonneau and G. Warner both stated the DPW Crew is doing a good job. L. Kilbourn stated he is looking into soda machines for down at the park. R. Williams stated everything seems to be going good around town. R. Williams had a concern with the dog park as there is poison ivy over there, he was wondering if we could get someone in to take care of the poison ivy. J. Dzurka stated that Ashlie and the DPW crew are doing an awesome job, the office staff is great and Dave is doing a great job as well.

ADJOURNMENT

Mayor Kilbourn Adjourned the meeting at 8:23 P.M.

Recorded by Clerk
Bryna Mieske

Clerk _____